JSTCT2026 - Instruction for presentation

All presentations must be made in person. Remote or video presentation will not be accepted.

Oral Presentation

Oral presentation time: 8 minutes for presentation, 4 minutes for Q&A
(For other sessions, please follow instructions from the secretariat.)

Only PC presentations using PowerPoint files will be accepted. Presenters can use the PC in the session room or their own PC. Presenters are asked to operate the slides themselves.

Please bring your presentation data or PC to the PC Center 60 minutes before the start of your session (30 minutes for early morning sessions).
Please be seated in the Next Presenter's Seat (front row, left side) 15 minutes before the start of your presentation.

PC Center
Location: Tokyo International Forum, B1F Lobby Gallery
Open hours: Friday February 27, 13:00-17:30
　　　　　　　Saturday, February 28, 7:30-18:00
　　　　　　　Sunday, March 1, 7:20-15:00

Notes on preparing your presentation data

[Presenters who bring presentation data]
OS and software applications installed on the PC is as follows:

OS:　　　　　Windows 11
Software:　　PowerPoint 2021
Video Files: Data playable with Windows Media Player
　　　　　　　(Embedded in PowerPoint / Stand-alone MP4 video)
Fonts:　　　Times New Roman, Arial, Arial Black, Arial Narrow, Century, Century Gothic, Courier,
　　　　　　　Courier New, Georgia
Slide Size: 16:9 is preferable, but 4:3 can also be used.

It is desirable that you bring your own PC if you wish to use a Macintosh.
"Presenter View" tool cannot be used.
The only form of data that the secretariat can accept is on a USB memory stick.
Please name your file as "Presentation No. Your name.pptx"
Do not save any data on the USB other than the data you will use in your presentation on the day.
If your presentation contains linked data (still images, videos, graphs, etc.), be sure to save the original data and test it on another PC to make sure it works correctly.
Please check your files are virus-free in advance. Although the PC Center takes every precaution to ensure that virus security is current and updated, it may be infected with an unknown virus that is not defined as a virus.
Please note that your presentation data will be stored on a server, but it will be completely deleted by the Secretariat after your presentation.

[Presenters using their own PC]
We recommend that you bring back-up data in USB memory.
Make sure that your computer is equipped with HDMI connector. If your computer does not have this connection, please bring an appropriate converter.
Please bring all required connection cables and AC adaptor for your own PC.
Please note that if there are any problems with the connection to the projection equipment, the secretariat may ask you to use a PC prepared by the secretariat.
The resolution of the screen is FullHD (1920 x 1080).
The voltage for Eastern Japan, is 100 V, 50 Hz. The plug type in Japan is type A with two flat blades without a ground pin, the same type widely used in the USA and Canada.
Turn off any sleep functions and screensavers.
First, please check that your PC is working properly at the PC Center. Then, please submit your PC along with your backup data to the PC Operator Desk in the session room at least 15 minutes before the start

of your presentation to check the connection.
After your presentation, please collect your PC at the PC Operator Desk.

*Please also check "COI Disclosure" on Page 3.

Poster Presentation

Poster Room
Tokyo International Forum, B2F Event Hall

Poster presentation time: 2 minutes for presentation, 3 minutes for Q&A

Poster Set-up and Presentation Schedule
Poster setup: Saturday, February 28, 9:00-11:00
Poster viewing: Saturday, February 28, 11:00-17:15 and Sunday, March 1, 8:30-14:30
Presentation: Saturday, February 28, 17:15-18:05
           Sunday, March 1, 11:00-11:45
Poster Removal: Sunday, March 1, 14:30-15:30

Please put your poster on the panel during the poster setup time. Posters will not be replaced and will be up for two days.
Each panel will be provided with push pins and speaker ribbon. Speakers are required to wear a ribbon prominently above the waist.
Please be ready in front of your poster 5 minutes before the session starts.
The session will be conducted by the chairperson. Please follow the chairperson's instructions.
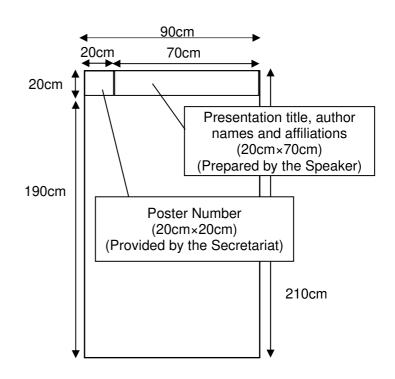Any posters remaining after the removal time will be disposed of by the Secretariat.

Poster Board
Poster Panel Size: 210cm high, 90cm wide

Please note that using the lower part of the panel will make it difficult to see, which will make presentations and Q&A sessions difficult.

The secretariat will provide the poster number in the upper left corner of the panel. Presenters are required to make the presentation title, author names and affiliation section (20cm long x 70 cm wide) and place them on the right side of the poster number (at the top of the panel).

Please disclose any COI status at the bottom of your poster.

Request for submission of short presentation video
To have a lively exchange of ideas and opinions, short video for poster presentation will be released online prior to the meeting.
Presenters are asked to submit presentation videos (approximately 3 minutes long).
The details will be announced at a later date.

Planned data submission period: Friday, February 6 to Monday, February 16, 2026
Planned release date: Friday, February 20, 2026

*Please also check "COI Disclosure" on Page 3.

COI Disclosure

All presenters who make presentations at this meeting are required to include a one-page slide for COI disclosure. Any COI in the past 3 years before the submission of abstract till the time of presentation should be disclosed.

Please refer the sample file below:

URL: https://convention.jtbcom.co.jp/jstct2026/data/abstract/coi_form01abc_eng.ppt

For oral presentations and short video presentations of posters, make the COI disclosure on the beginning slides (or right after the subject/presenter introductory slide).

For poster presentations at the venue, make it at the end of the poster.

COI: details on the items to declare:

(1) Consulting fees: 1,000,000 JPY/yr or more from one company / organization

(2) Stock / allotment: 1,000,000 JPY or more profit or holding more than 5% of total stock

(3) Investments in capital / Share options: 1,000,000 JPY or more for one company

(4) Patent royalties / licensing fees: 1,000,000 JPY/yr or more from one company / organization

(5) Honoraria (e.g. lecture fees): 500,000 JPY/yr or more from one company / organization

(6) Fees for promotional materials: 500,000 JPY/yr or more from one company / organization

(7) Research funding: 1,000,000 JPY/yr or more from one company / organization

(8) Scholarship from corporation: 1,000,000 JPY/yr or more from one company / organization

(9) Corporate laboratory funding: 1,000,000 JPY/yr or more from one company

(10) Others (e.g. trips, travel, or gifts): 50,000 JPY/yr or more from one company

(11) A career in a private company within 5 years

(12) Supplied with reagents, drugs, etc