

Privacy Notice

The Special Program will be held at the 98th Annual Meeting of Japan Society for Occupational Health in May 14-17, 2025, Sendai city, Miyagi Prefecture, Japan for the International Symposium on Asian Occupational Health. The organizing committee of the meeting issues this Privacy Notice to inform you of our collection, access, use and process your personal data in the way described below.

1. Categories of personal data

We hereby inform you that we collect, use and process the following categories of your personal data:

- Name
- Affiliation
- Address
- Phone Number
- Fax Number
- E-mail Address

2. Legal basis and purpose (As per Article 6(1)(f) GDPR, we hereby inform you that we use your personal data for the purpose of providing you following services.)

- Registration of participation on this meeting
- Submitting abstract to this meeting
- Operational tasks
- Contacting participants in case of emergency
- Preparation of reports
- Conducting questionnaire surveys
- Providing the information of other related conference

For purposes other than those stated above, the meeting will not use your personal information.

3. Retention periods

We keep your personal data as long as there is a statutory or legal requirement to do so or in order to provide the aforementioned services to you. For accounting or auditing purposes we may retain your personal data for a period of time after our direct business dealings have ended.

4. Data storage and transfer

Furthermore, we may share your personal data with other companies which may be located within or outside the EEA and provide business process services related to the provision of the services indicated above. Where a company is located outside the EEA, we will arrange adequate safeguards such as Binding Corporate Rules or Standard Contract Clause arrangement or transfer your personal data based on appropriate legal basis.

5. Prior consent

Where we require access to your Personal Data that GDPR considers Sensitive, we will seek separate explicit consent from you prior to obtaining that data.

6. Your rights

As a customer you have number of rights among them: the right to request access to your personal data, to have it corrected or deleted, and the right to object to our processing of your personal data.

If you require assistance or further information about how your personal data is used by us then contact to the following company, which will act as Registration office under a confidentiality agreement.

The 98th Annual Meeting of Japan Society for Occupational Health Secretariat
c/o JTB Communication Design, Inc.8F, JTB Building, 2-1-25 Kyutaro-machi, Chuo-ku,
Osaka 541-0056, Japan
E-mail: sanei98@jtbcom.co.jp

If you are not completely satisfied with how personal data request was handled, then you may contact your local Data Protection Supervisory Authority.

Administrators of Personal Information Collected for the Meeting
The 98th Annual Meeting of Japan Society for Occupational Health
President Hajime Kurosawa